Iowa Statewide Interoperable Communications System Board
911

Michele Bischof, Chair
Patrick Updike, Vice-chair
Haley Nichols, SWIC
Curtis Walser, Deputy SWIC

Wendi Hess
Communications Center

Travis Solem
Communications Center

Bridget Edson
EMS

Mindy Benson
Emergency Management

Michele Bischof
Fire Department

Curtis Woten
Fire Department (Volunteer)

David Ness
Municipal Police Department

Daniel Schaffer
Municipal Police Department

Dan Fank
Sheriff's Office

Vacant
Sheriff's Office

Rhonda Braudis
Member-At-Large

Vacant
ILEA

Cindy Heick
Iowa DPH

Daniel Brown
Iowa DOT

Michael Strauser
Iowa DNR

Heath Hove
Iowa DPS

Patrick Updike
Iowa DOC

Blake DeRouchey
HSEMD

Jessica Turba
Office of the CIO

Legislative Members
Senator Jesse Green
Senator Kevin Kinney
Representative Kristin Sunde
Representative Jarad Klein

Meeting Minutes
Iowa Statewide Interoperable Communications System Board
February 9, 2023 10:30 a.m. – 12:00 p.m.
IN-PERSON LOCATION:
Dallas County Human Services Campus
25747 N. Ave.
Adel, IA 50003

GOTO MEETING LINK:
https://global.gotomeeting.com/join/231010213

Conference Call to Listen +1 (312) 757-3121
Access Code: 231-010-213

Agenda Item # 19 Public Comments

Meeting called to order by Chair Bischof at 10:30 a.m.

The meeting was conducted via GoTo Meeting only. The GoTo Meeting conference telephone line was opened for board members and public listening and comment.

Fifteen voting board members via GoTo Meeting, establishing a quorum.

Voting Members Present In-Person: None

Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line: Mindy Benson, Michele Bischof, Rhonda Braudis, Daniel Brown, Matt Bruner (filling in for Michael Strauser-DNR), Blake DeRouchey, Bridget Edson, Dan Fank, Cindy Heick, Heath Hove, David Ness, Daniel Schaffer, Travis Solem, Patrick Updike, Curtis Woten

Non-Voting in Attendance via GoTo Meeting link: Administrative Assistant Hollie Davidson, Senator Jesse Green, SWIC Haley Nichols

Absent: Wendi Hess, Jessica Turba

Guests: Tracey Bearden, Nic Briseno, Brad Button, Marie Carlson, Dan Case, Rob Dehnert, Josh Duden, Luke Erpelding, Chad Gappa, Dave Gordon, Steven Gray, Mike Kasper, Douglas Knoll, Brian Krumm, Chris Maiers, Doug McCasland, Terry McClannahan, Mark McCulloch, Clint Miller, Jon Olson, Richard Pierce, Curtis Pion, Tyler Richard, Erin Speck, Connie Stufflebeem, Curtis "Wally" Walser

Welcoming Remarks: Chair Bischof welcomed everyone and thanked them for attending.

Approval of Agenda: With the meeting having moved to virtual only, Chair Bischof proposed to move the three credentialing certificate presentations to the March 2023 ISICSB Meeting.   Rhonda Braudis motioned to approve the agenda with the proposed amendment. Dave Ness seconded the motion. All in favor. Motion passes.

Approval of Minutes: Dave Ness motioned to approve the January 2023 ISICSB Meeting Minutes. Curtis Woten seconded the motion. All in favor. Motion passes.

SWIC Report: SWIC Haley Nichols reports the following:

- Iowa Interoperability Markers Overview
  - No markers decreased
    8% markers showed improvement over the prior year
  - Iowa TICP draft is complete – once adopted by the Board, marker 10 will be complete
  - Field Operations Guide will be finished in the next few months – once adopted by the Board, marker 11 will be complete
  - Complete Interoperability Marker document can be found at https://dps.iowa.gov/sites/default/files/commissioners-office/interoperability-communications/isics-board/pdfs/isicsb%20meeting%20pdfs/State_Markers_Slick_Sheet_IA_Finding_FullVerison_Final_01112023.pdf
- Iowa TICP
  - Procedures in the plan utilize and build upon interoperability standards adopted by the Board
  - Would like the Board to review the document and submit feedback to SWIC Nichols
  - Complete TICP document can be found at https://dps.iowa.gov/sites/default/files/commissioners-office/interoperability-communications/isics-board/pdfs/isicsb%20meeting%20pdfs/IA_TICP_Version_1_0_3Feb23.pdf
- SWIC Nichols thanked Carroll County for recently hosting the Operational Rapid Assistance Package (O-RAP)
  - Focused on Emergency Management Services and healthcare
  - CISA will be providing a report for review
- Participated in recent meeting with HSEMD to discuss extreme weather events
- Participated in meeting with Minnesota to discuss interstate interoperability
- Recent outreach event in Emmet County to provide information and ISICS training – good turn-out and positive feedback
- Registration link for the April 19-20th Audio Gateway Training to be held at DPS Headquarters is in progress and will be available soon – Link will be posted on the ISICSB website, the weekly NCIC Bulletin, and sent to PSAP managers for distribution to other stakeholders
- SWIC Nichols thanked the DPS Communications Bureau team for their ongoing assistance during her first month as the new SWIC

911 Council Report & E911 Program Manager: 911 Program Manager Blake DeRouchey reports that the Telecommunicator Training Board has developed a training survey to address the basic 40-hour telecommunicator course at ILEA. The survey is open until April

20th, 2023, and all stakeholders are encouraged to complete the survey to assist in improving the course.

Two cyber awareness webinars are scheduled with CISA on February 13th and 14th. The course is primarily meant for PSAP supervisors. The Council also approved the following training courses:
- "Saving Lives on Both Sides of the Call" at the Iowa NENA Fall Conference
- "The Power of Resilience," "The Emotionally Intelligent Comm Center," and "Effective Supervision" in Cerro Gordo County

User Group Committee (UGC): UGC Vice-Chair Dehnert reports nine new user applications are up for approval in New Business.

Finance Report: The monthly net expenditures for January 2022 for the Interoperable and Broadband Communications Fund were $10,063.62. The remaining amount available is $205,208.87.

Governance Committee: SWIC Nichols reports the Committee met and discussed a possible pilot program with the National Weather Service. An email regarding the program was distributed to stakeholders. If anyone did not receive the email, contact Chad Hahn at chad.hahn@noaa.gov.

Operations Committee: Operations Chair Bischof reports the Committee met and discussed questions brought to the group by the Technology Committee regarding how to address and manage discipline-specific encryption.

Outreach Committee: SWIC Nichols reports the Committee met and discussed the ISICSB newsletter and how it can be improved. Feedback and topic suggestions to be included in the newsletter can be emailed to Hollie Davidson at hdavidso@dps.state.ia.us.

Training/Exercise Committee: Training Chair Nichols reports the Committee met and agreed to change the Training Committee meetings to the 4th Thursday of every month @ 11:00 am.

The Committee also discussed the Statewide Interoperable Communications Plan (SCIP) review, which will occur later this year.

The Committee continues to finalize the Statewide Pursuit module. Erin Froning will finalize the script, and the module should be complete soon.

Technology Committee: Technology Chair Updike reports the Committee met once and continued discussions regarding information gathering for radio gateways. The Committee also continues to work with Iowa DOT regarding Low Power Itinerant Frequencies.

The Committee continued discussions regarding discipline-specific encryption, and three methods were identified for this to work – two off-system methods and one on-system method. The Committee will continue to explore all three methods.

FirstNet Broadband Subcommittee: No report.

Other Reports:

Information Sharing Board Members:

Chair Bischof reports that the Attorney General received a letter from MidAmerican inquiring about the possibility of them joining ISICS. It has been determined that it is feasible, and the Attorney General will contact MidAmerican for more information about what they are seeking. The Board will be updated regarding the progress.

ISICS System Administrator Report: ISICS Assistant System Administrator Connie Stufflebeem reports the following numbers for January 2023:

- Radios = 32,014 (up 257 from December 2022)
- Talkgroups = 2,872 (up 5 from December 2022)
- Push-to-Talks = 2,182,158329 (down 77,627 from December 2022)

FirstNet Authority Update: FirstNet Authority (FNA) Representative Jon Olson reports the following:

- Outreach event in Carroll County tentatively scheduled for March 13, 2023
- Contact Jon Olson at jon.olson@firstnet.gov if interested in holding an outreach event in your area
- RAGBRAI planning is in progress

FirstNet AT&T Update: AT&T/FirstNet Representative Tyler Richard reports one new site went live: SE of Des Moines in Harvey, IA

Tyler Richard and other AT&T Representatives will attend the March 2023 FirstNet Committee meeting in person and discuss the 2023 buildout plan and changes to US Cellular roaming.

CISA Update:

CISA Representative Chris Maiers presented a slide deck regarding the following:

- Secure Your Drone
- SAFECOM Nationwide Survey
- Regional News of Note
- Leadership Visits to Iowa

The PowerPoint presentation can be located at https://dps.iowa.gov/sites/default/files/commissioners-office/interoperability-communications/isics-board/pdfs/misc/February_2023_CISA_Iowa.pdf

Contact Chris Maiers at Christopher.Maiers@cisa.dhs.gov with any questions.

<u>Information Sharing Framework Update</u>: Captain Rick Pierce reports the following:

- CAD Exploratory group met on Feb. 13, 2023
    - Three vendors responded to RFI – will request presentations be given by those that responded
    - Presentations will be done through the OCIO
    - Will also contact Rob Dew with CISA to determine what all CADs should have based on long-term plans
- Governor's School Safety Bureau (GSSB)
    - Working to coordinate with schools to conduct training
    - Tip line – DPS team has conducted very robust testing of the system, and there have been no problems

Old Business: None

New Business:

<u>New User Approvals</u>: Dave Ness made a motion to approve all users based on the following:

User	Level	Recommend Approval	Concerns
Chariton Valley Electric Cooperative	2	Yes	Concerns about licensing eligibility
Des Moines County Sheriff's Office	2	Yes	Concern about need for additional capacity in future
Floyd County Communications	1	Yes	Concern about need for additional capacity in future
Henry County Sheriff's Office (update)	3	Yes	Concern about need for additional capacity in future
Iowa Medical & Classification Center	2	Yes	Concern about need for additional capacity in future; greater than 50 radios will impact GOS of Cedar Rapids cell
State Center Police Department	2	Yes	
US Postal Inspection Service	2	Yes	
Winnebago County Communications (update)	3	Yes	
Winneshiek County Emergency Management	2	Yes	

Curtis Woten seconded the motion. Patrick Updike requested a roll call vote. Motion to approve all nine applications passes with 12 "aye" votes (Benson, Bischof, Braudis, Brown, DeRouchey, Fank, Heick, Hove, Ness, Schaffer, Solem, Woten) and one "abstain" vote (Updike).

Public Comment: David Eberle (private citizen) asked the following questions:
1) Will ISICS be participating in RAGBRA? Bischof - FirstNet/AT&T will work with RAGBRAI cities across the state.

2) Is any radio traffic being off-loaded to cell traffic? Bischof – This is an agency decision rather than an ISICSB decision.

Motion to Adjourn: Chair Bischof adjourned the meeting at 11:43 a.m.

YouTube link for the February 9, 2023, ISICSB Meeting:
https://youtu.be/XnVfHOAPz1k